

Board of Governors
DRAFT Minutes of a Public Meeting
held on Tuesday, June 18, 2019
beginning at 5:02 pm in the Board Room B141

Present: Mary Lynn Baum
Darren Bernaerdt
Krisha Dhaliwal
Janelle Dwyer
Lenora Gates
Yadhunika Goyal
Michal Jaworski

Raza Mirani
Ian Mass, Board Chair
Rose Palozzi
Veda Roodal Persad
Gurman Deep Singh
Lane Trotter, President

Regrets: Andy Dhillon

Employee Resources: Ben Cecil, Provost and Vice President, Academic and Students
Lisa Fisher, Vice President, External Development
Jane Mason, Vice President, People and Culture
Viktor Sokha, Vice President, Administration and Finance

Constituent Groups: Eleanor Clarke, Chair, Langara College Administrators' Association
Tasneem Kahn, Representative, CUPE Local 15/VMECW
Scott McLean, President, Langara Faculty Association

Guest(s): Chris Arnold Forster, Director, Risk and Internal Controls
Josh Cairns, Planner, City of Vancouver
Ryan Cawsey, Interim Dean, Faculty of Management
Raymond Chow, Program Coordinator, Computer Technology
Continuing Studies, and Divisional Superintendent, 389c Cadets (Burnaby)
St. John Ambulance, BC/Yukon Council
Courtney Fabri, Manager, Institutional Research and Analytics
Moiria Gookstetter, Executive Director, Langara College Foundation
Neil Hrushowy, Assistant Director, Community Planning, City of Vancouver
Bruce Hurst, Chair, Langara College Foundation
Michael Koke, Director, Financial Services
Andrew Pask, Planner, City of Vancouver

Recorder: Diana Falcon, Executive Assistant to the Board of Governors

1. MUSQUEAM LAND ACKNOWLEDGMENT

The Board Chair delivered the following acknowledgement that Langara College is located on the land of the Musqueam peoples:

I would like to acknowledge the unceded territory of the hə́əmi"ə" (hun ka mi num) speaking xʷməθkʷəy'əmə (Musqueam), on which Langara College is located.

2. CALL TO ORDER

There being a Quorum present, the Board Chair called the meeting to order at 5:02 p.m. He conveyed regrets from those unable to attend, and welcomed all guests. Due to time constraints, I. Mass advised that presentations to Board Members (Items 5 and 6) would occur before the individual presentations to the Board (Item 4).

3. DISCLOSURE OF CONFLICT OF INTEREST

In accordance with *Board By-Law 200: Code of Conduct and Conflict of Interest*, Board Members were provided an opportunity to declare conflicts of interest for any agenda item that would relate to the ongoing business of the institution. With none declared, the Board Chair proceeded with the meeting.

4. PRESENTATION

4.1 St. John Ambulance BC/Yukon Council Award - Raymond Chow

Langara College has been recognized as a silent partner and longtime supporter of St. John Ambulance's mission to enable Canadians to improve their health, safety and quality of life by providing training and community service. By providing space for the Cadet Field Day in May for the past 4 years, Langara plays an important role in the development of our province's youth and tomorrow's health care workers, emergency first responders, and well-rounded community citizens and leaders.

In response to Langara's generous gesture, on behalf of the Most Venerable Order of the Hospital of St. John of Jerusalem, Raymond Chow, Program Coordinator, Computer Technology Continuing Studies, and Divisional Superintendent, 389c Cadets (Burnaby) St. John Ambulance, BC/Yukon Council presented the College with the BC and Yukon Council Award. In addition, Board members received a First Aid demo conducted by the younger cadet members aged 6-10.

The Board received the award on behalf of the College and thanked the cadets for their very entertaining demonstration. The Board acknowledged this with a round of applause.

[It was noted that R. Chow and the Cadets left the meeting at 5:25 p.m.]

4.2 Strategic Planning Prep Session - Presentation from City of Vancouver on Plans for Cambie Corridor and Punjabi Market

In preparation for the development of Langara College's next Strategic Plan, the Board invited Josh Cairns, Planner; Neil Hrushowy, Assistant Director, Community Planning; and Andrew Pask, Planner, from the City of Vancouver to make a presentation on the City of Vancouver's future plans for the Cambie Corridor (Oak to Ontario, King Edward to the Fraser River) and Punjabi market (49th and Main). Over the next 30 years, the new Corridor plan will add:

- More than double the population with over 30,000 new homes
- Space for 9,200+ new jobs
- 20+ acres of new parks
- More than 5,000 secured rental units and 2,800 social housing units
- A new Oakridge Municipal Town Centre
- Four-story residential and commercial development on 49th avenue

This makes the Cambie Corridor the biggest growth area outside of Downtown. A fulsome discussion ensued and Board members questions were answered. The Board thanked the City of Vancouver for their very informative presentation noting that it will assist the Board in the development of the College's next Strategic Plan.

[It was noted that J. Cairns, N. Hrushowy, and A. Pask left the meeting at 6:17 p.m.]

5. PRESENTATION TO DEPARTING BOARD MEMBERS

5.1 Veda Roodal Persad

I. Mass thanked Veda Roodal Persad for her service and contributions to the Board in her role as faculty-elected Board Member since 2016. The Board presented Veda with a token of appreciation to recognize her contributions as a member of the Board, and the Board acknowledged this with a round of applause.

5.2 Lenora Gates

I. Mass thanked Lenora Gates for her service and contributions since joining the Board in July 2015. Lenora generously offered her time and commitment to promote the vision of the College through her involvement in numerous college-related functions both on and off campus, and as Board liaison to the Langara College Foundation. The Board presented Lenora with a token of appreciation and acknowledged this with a round of applause.

M. Gookstetter and B. Hurst thanked Lenora for her service to the Langara College Foundation over the past 3 years as the College Board liaison by presenting her with the print "Abundance". The Foundation was honoured to have had her on their Board and appreciated her voice of experience.

[It was noted that M. Gookstetter and B. Hurst left the meeting at 5:10 p.m.]

6. WELCOME TO NEW BOARD MEMBERS

6.1 Darren Bernaerdt

I. Mass welcomed new Board Member Darren Bernaerdt who was elected Chair of Education Council for a term ending April 30, 2020. He shared a bit about his background and offered insight into his interest in serving on the Board. His Oath of Office had been administered at New Board Member Orientation prior to the Board meeting.

6.2 Rose Palozzi

I. Mass welcomed new Board Member Rose Palozzi who was elected as staff representative for a term ending October 14, 2019. She shared a bit about her background and offered insight into her interest in serving on the Board. Her Oath of Office had been administered at New Board Member Orientation prior to the Board meeting.

7. APPROVAL OF AGENDA/CONSENT AGENDA

It was moved by M. Jaworski and seconded by J. Dwyer

THAT, the Langara College Board approve the agenda and approve/acknowledge the following items and motion on the consent agenda:

- 7.1 Minutes of the Board Meeting held March 28, 2019**
- 7.2 Chair's Written Report**
- 7.3 President's Written Report**
- 7.4 Notice of Election of Board Vice Chairs**

- 7.5 Certificate of Achievement for the 2019 Prime Minister's Award for Excellence in Early Childhood Education (ECE)**
- 7.6 Protected Disclosure/Compliance Officer Report**
- 7.7 FTE Enrollment Report for the Year Ended March 31, 2019**
- 7.8 Semi-annual Investment Summary to March 31, 2019**
- 7.9 Confirmation of College Remittances**
- 7.10 Canada Student Loans Program - Rate of Repayment Results for Langara College**
- 7.11 Association of Governing Boards (AGB) Conference 2019 - Session Notes**
- 7.12 Board Calendar 2019-2020**

Carried Unanimously.

8. ELECTION OF BOARD CHAIR

8.1 Nomination Received for Ian Mass

With L. Trotter as Chairperson, the election for the position of Board Chair took place at 6:18 pm. Due to the cancellation of the May Board meeting, Board members had been notified via email that the election of the Board Chair would be held at this meeting. L. Trotter advised that an email calling for an Expression of Interest or Nominations for the Board Chair position was sent to Board Members on May 13, 2019. L. Trotter advised that J. Dwyer nominated I. Mass. L. Trotter asked I. Mass if he would accept the nomination. I. Mass confirmed acceptance of the nomination. L. Trotter called for other expressions of interest or nominations three more times. There being no further expressions of interest or nominations, in accordance with Bylaw 201 I. Mass was declared Board Chair by acclamation for a one-year term effective August 1, 2019. The President handed the meeting back to the Board Chair at 6:21 pm.

9. CHAIR'S VERBAL REPORT

9.1 Please see written report

10. PRESIDENT'S VERBAL REPORT

10.1 Please see written report

11. COMMITTEE REPORTS/ RECOMMENDATIONS/ APPROVALS

11.1 Audit and Finance Committee

a. Minutes of Meeting held June 6, 2019

The Minutes of the Audit and Finance Committee meeting held June 6, 2019, were attached to the agenda for information.

b. Approval of Audit Findings Report

I. Mass highlighted the report from KPMG on the Audit Findings Report noting that the audit was excellent and resulted in a clean opinion. The Office of the Auditor General was part of this audit as an observer and does their own opinion, and they provided a clean opinion and had no finance issues that needed to be addressed.

It was moved by K. Dhaliwal and seconded by V. Roodal Persad

**THAT, the Audit Findings Report for the year ended
March 31, 2019 be approved.**

Carried Unanimously

c. Approval of Audited Financial Statements

M. Koke noted that the College is deep into the ERP project, which has affected all areas of the college, and could have had a major impact on the outcome of the audit had it not been for the commitment of staff. M. Koke indicated the work of Eileen Chin, Associate Director of Finance, and Ann O'Mellin, Manager, Financial Services for their work on the audit. We could not have asked for a better result. No substantial concerns were raised, no adjustments were corrected or uncorrected, the only uncorrected misstatement was resolved, there is nothing outstanding at this point, and no management letters to address for the current or prior years.

It was moved by J. Dwyer and seconded by M.L. Baum

**THAT, the Financial Statements of Langara College
for the year ended March 31, 2019 be approved.**

Carried Unanimously

**d. Approval of Accountability Plan and Report for the 2018/19 Reporting Cycle
and the 2019/20 to 2021/22 Planning Cycle**

L. Fisher provided background on the Accountability Plan and Report for the 2018/19 Reporting Cycle and the 2019/20 to 2021/22 Planning Cycle as a document we are required to submit annually to the Ministry. The document embraces how the College is working to achieve its objectives.

L. Fisher presented the Accountability Plan and Report and acknowledged the exceptional teamwork of colleagues without whom this report would not be possible. She noted that the College has met all of the targets this year, including all of the FTE targets, except for one that relates to usefulness of knowledge and skills in performing their job. The College has advised Ministry that it feels this is not an appropriate measure as the students interviewed are university transfer students who are not in the workforce at the time they take the survey. She noted that the Ministry included some new priorities which were addressed and the College also included some of its own institutional performance measures above what government required. She highlighted student satisfaction from Baccalaureate graduates in that their responses were very

positive. Overall the report is positive and shows the progress of the institution from the previous year.

In response to a Board Member's question, L. Fisher advised that she is not aware if government follows up with the College on the measures other than it is a mandated report with information provided by the government.

Discussion ensued and Board Members questions were answered.

It was moved by R. Mirani and seconded by L. Gates

THAT, the Accountability Plan and Report for the 2018/19 Reporting Cycle and the 2019/20 to 2021/22 Planning Cycle be approved.

Carried Unanimously

[It was noted that C. Arnold Forster left the meeting at 6:44 p.m.]

e. Approval of Ministry Q1 Forecast

M. Koke presented the Ministry Q1 forecast attached to the agenda. He advised that the government had not provided the new template for the deadline for the forecast. Therefore the College is using the old template for the presentation to the Board and that the forecast prepared on Budget 19/20 (column 2) may change once the government provides the template. He noted that the Board will be informed if there are significant changes.

Discussion ensued and Board members questions were answered.

It was moved by M. Jaworski and seconded by V. Roodal Persad

THAT, the Financial Forecast for the fiscal years 2019/20, 2020/21, 2021/22, and 2022/23 as prepared at the end of the 2019/20 First Quarter (Q1) be approved and submitted to the Ministry of Advanced Education, Skills, and Training.

Carried Unanimously

12. FOR INFORMATION/ DISCUSSION

12.1 Human Rights Report 2018-2019

The College is required under Bill 23 to report labour relations issues annually to the Board. J. Mason highlighted the summary report (attached to the agenda for information) that captures the labour relations, respectful workplace and human rights, and sexual violence incidents that occurred from June 1, 2018 to May 31, 2019. The grievances and termination numbers continue to be minimal as a result of the excellent collaboration and dialogue that takes place between Human Resources and our three unions: LFA, CUPE, and BCNU. She noted that it is good practice to show comparison to previous years but because this is a very new report and there was no baseline to work from, the comparison will be included next year.

In response to a Board Members question, she noted that the College results are significantly better than other institutions due to the fact that we do not have student residences nor do we have a significant alcohol establishment on campus.

13. EDUCATION COUNCIL REPORTS

The Board Chair reminded Board Members of Section 23 of the BC College and Institute Act that requires Education Council to advise the board on the development of educational policy.

13.1 Report of Meeting held March 19, 2019

13.2 Report of Meeting held April 23, 2019

13.3 Report of Meeting held May 21, 2019

D. Bernaerdt highlighted the summary reports of the Education Council meetings held on March 19, April 23, and May 21, 2019 attached to the agenda for information.

It was moved by V. Roodal Persad and seconded by J. Dwyer

THAT, the Education Council Summary Reports for March 19, April 23, and May 22, 2019 be received.

Carried Unanimously.

14. BOARD MEMBER REPORTS

14.1 Langara College Foundation – Update

L. Gates presented the Langara College Foundation report (attached to the agenda for information) where she highlighted donor relations, the results of the Beyond 49 Campaign - now at its half-way point, and a number of other fundraising activities. She noted that the Musqueam Honouring Ceremony held June 14, 2019, provided a deeper understanding of the relationship we are developing with Musqueam. She reminded fellow Board Members of the importance of participating financially to the Board.

15. CONSTITUENT GROUP REPORTS

There was no report.

16. VISITOR'S COMMENTS

There was no report.

17. NEXT MEETING

17.1 The next Board Meeting

The next Board of Governors meeting is scheduled for **Thursday, September 26, 2019.**

18. CONCLUSION

It was moved by J. Dwyer and seconded by L. Gates
THAT, the meeting be concluded at 7:20 p.m.

Carried Unanimously.